



You are hereby summoned to attend a Finance Committee Meeting which will be held on Monday 10th March 2025 at Kirdford Village Hall commencing at 4.00 pm, when the following business will be considered and transacted.

Kirdford Parish Council, PO Box 437, Billingshurst RH14 4DE
clerk@kirdford-pc.gov.uk 07943 892877

Finance Committee Agenda

1. Apologies for Absence

To receive both apologies and reasons for absence.

2. Public Participation

To receive and note questions, comments or representations made by members of the public.

3. Disclosures of Interest

To receive disclosures of prejudicial interest from Councillors on matters considered at the meeting.

4. [Interim Audit](#)

5. Accounts 2024-2025

To review current and projected year-end financial position (Appendix A)

6. Budget 2025-2026

To resolve 2025-2026 budget and reserve funds (Appendix B) in line with agreed objectives. To present at next full Council meeting.

[Budgeting 25-26.xlsx](#)

7. Public Participation

To receive and note any further representations made by members of the public.

8. Confidential Matters

The Council may wish to exclude the public and press at this point. Usually this happens when discussions arise on staffing, contract tendering and anything that has legal implications.

PUBLIC AND PRESS WELCOME TO ATTEND
Clerk@kirdford-pc.gov.uk

Insurance

Code	Title	Receipts				Payments					Net Position	
		Budget	Actual	Forecast	Total	Variance	Budget	Actual	Forecast	Total	Variance	Net Position
28	Insurance						4,000.00	1,001.59		1,001.59	2,998.41	2,998.41
SUB TOTAL							4,000.00	1,001.59		1,001.59	2,998.41	2,998.41

Maintenance

Code	Title	Receipts				Payments					Net Position	
		Budget	Actual	Forecast	Total	Variance	Budget	Actual	Forecast	Total	Variance	Net Position
16	Maintenance						11,000.00	9,329.93		9,329.93	1,670.07	1,670.07
SUB TOTAL							11,000.00	9,329.93		9,329.93	1,670.07	1,670.07

Office Costs

Code	Title	Receipts				Payments					Net Position	
		Budget	Actual	Forecast	Total	Variance	Budget	Actual	Forecast	Total	Variance	Net Position
14	General Administration		186.57		186.57	186.57	5,000.00	3,727.76		3,727.76	1,272.24	1,458.81
15	Office Supplies						4,500.00	955.41		955.41	3,544.59	3,544.59
32	Subscriptions						1,000.00	522.06		522.06	477.94	477.94
SUB TOTAL			186.57		186.57	186.57	10,500.00	5,205.23		5,205.23	5,294.77	5,481.34

Staff Costs

Code	Title	Receipts				Payments					Net Position	
		Budget	Actual	Forecast	Total	Variance	Budget	Actual	Forecast	Total	Variance	Net Position
1	Salary						20,105.00	20,756.41	1,887.01	22,643.42	-2,538.42	-2,538.42
2	PAYE						5,971.00	6,254.58	568.53	6,823.11	-852.11	-852.11
3	Pension						1,286.00	1,380.38	125.50	1,505.88	-219.88	-219.88
SUB TOTAL							27,362.00	28,391.37	2,581.04	30,972.41	-3,610.41	-3,610.41

Training and subscrip

Code	Title	Receipts				Payments					Net Position	
		Budget	Actual	Forecast	Total	Variance	Budget	Actual	Forecast	Total	Variance	Net Position
10	Training						1,000.00	98.04		98.04	901.96	901.96
11	Subscriptions						600.00	16.87		16.87	583.13	583.13
SUB TOTAL							1,600.00	114.91		114.91	1,485.09	1,485.09

Summary

NET TOTAL	84,000.00	93,512.44		93,512.44	9,512.44	480,357.79	232,418.81	17,496.04	249,914.85	230,442.94	239,955.38
V.A.T.				3,188.59					8,227.76		
GROSS TOTAL				96,701.03					258,142.61		

Appendix B – Bank reserves

4 March 2025 (2024-2025)

Kirdford Parish Council

BANK ACCOUNTS

Natwest Current Account	£16,346.19
Natwest Business Reserve	£165,836.56
Lloyds Treasury	£35,000.00
Lloyds Instant Access Savings Acco	£50,634.23
Total in Banks	267,816.98

Cash

GRAND TOTAL (Banks and Cash)	£267,816.98
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